

Position Information

Position Title: Assistant Director, University Counseling Center

Institution: Binghamton University (SUNY)

Department: Counseling Center

Position Description: Binghamton University's Counseling Center (UCC) seeks a full time Assistant Director of Counseling for a 12 month position. The Assistant Director will report to the UCC Clinical Director (CD) and will assist the CD and the Director of Health and Counseling in administering the delivery of counseling and psychological services within the University Counseling Center. This will include assisting in broad administrative functions such as strategic planning and developing policies and procedures, as well as taking a lead role in specific administrative projects such as coordinating assessment of service delivery and implementing assigned quality assurance projects. The position thus includes strategic management as well as shorter term operational management. Duties also involve some supervision of staff and some direct service in balance with administrative duties. Direct service may include individual and group counseling, crisis response, assessment, consultation, liaison, and outreach. The position also involves rotating after-hours emergency/crisis on call responsibilities. The Assistant Director will report to the UCC Clinical Director, who is the on-site manager for the UCC. The UCC is a merged department with Decker Student Health Services; the UCC Clinical Director reports to the Director of Health and Counseling Services. A more detailed breakdown of duties is available.

Salary: Commensurate with experience and qualifications

Start Date: 8/22/15

Qualifications:

Minimum Qualifications:

- Doctorate degree in clinical or counseling psychology, or other doctorate degree that allows licensure as a psychologist in NY state.
- Licensure or eligibility for licensure to practice in New York.
- Demonstrated progressive experience with administrative duties and functions such as strategic planning, developing and implanting policies and procedures, writing reports, and managing resources.
- Supervisory and leadership experience, including providing individual and/or group supervision and building effective teams.

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- Ability to handle multiple administrative and clinical demands in a dynamic environment, including the ability to handle spontaneous work demands while managing ongoing projects that require complex planning.
- Broad generalist clinical skills in assessing and intervening with a wide range of disorders, concerns, and degrees of pathology in treatment utilizing a time-limited model of care.
- Multi-cultural competence, with knowledge, awareness, and skills to work with diverse populations.
- Proficiency in oral and written communication skills, public speaking, and leading group discussions.
- Strong work ethic and a willingness to collaborate in a multi-disciplinary environment with various campus constituents.
- Commitment to a developmental philosophy toward staff, clients, and trainees.
- Team-oriented, "user-friendly" to students and university staff
- Available and willing to participate in weekend and evening activities as assigned and on-call rotation.

Preferred Qualifications:

- Experience in a university or college counseling center setting, and/or an understanding of higher education mental health trends and higher education organizational structures.
- Experience with managing clinical delivery models including clinical flow, trend analysis, scheduling, triage, and case assignment.
- Experience with program/outcome assessment as well as statistics and data analysis, and ability to use these skills to understand and modify the clinical delivery system.
- Experience in conducting client evaluations with mandated, high-risk, and/or complex cases.
- Developed interest or expertise in one or more areas of clinical work.
- Active participation in relevant professional organizations.

Institution Description: Binghamton, one of four university centers within the State University of New York, was named the premier public university in the northeast by The Fiske Guide to Colleges "because of its outstanding academic programs. . . and its commitment to undergraduates." Binghamton University enrolls about 16,000 students in programs leading to bachelors, masters and doctoral

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degrees. The student body is highly diverse with a large international student population. There are students from all 50 states and from over 100 countries.

Binghamton University has built a reputation as a world-class institution that combines a broadly interdisciplinary, international education with one of the most vibrant research programs in the nation. Binghamton is proud to be ranked among the elite public universities in the nation for challenging our students academically, not financially. The result is a unique, best-of-both-worlds college experience. Our academic culture rivals a first-rate private university - rigorous, collaborative and boldly innovative - while our campus culture exemplifies the best kind of public university experience: richly diverse students, active social life and deep engagement with the community. Our students, both undergraduate and graduate, work one-on-one with an exceptional faculty that includes innovative scientists and groundbreaking scholars. They take advantage of special academic opportunities like combined degrees, foreign language study groups and an unparalleled international education program. The University consists of Harpur College of Arts and Sciences, the School of Education, the College of Community and Public Affairs, the School of Management, the Decker School of Nursing, and the Thomas J. Watson School of Engineering and Applied Science. The Graduate School administers advanced-degree programs in these schools, but both our undergraduate and graduate students are taught by the same outstanding faculty. Twenty-six specialized research centers, along with three institutes for advanced studies and a GIS CORE facility, attract scholars from around the globe to Binghamton's modern campus.

The campus is spread across 887 acres on a wooded hillside above the Susquehanna River in the Binghamton suburb of Vestal. The University received top recognition in The Princeton Review's second annual "green rating" of colleges -- one of only 15 colleges honored. The on-campus Nature Preserve boasts 190 acres of protected forest and wetlands with hiking/biking/running trails and a six-acre pond.

For more about the university:

<http://www2.binghamton.edu/about/binghamton-at-a-glance.html>

Region Description: Binghamton is located in the Southern Tier of New York near the Pennsylvania border at the confluence of the Susquehanna and Chenango Rivers. The area is proud of its many beautiful parks and outdoor recreation centers. The confluence of the Susquehanna and Chenango Rivers help sculpt the landscape with lush scenery and a variety of wildlife. Binghamton is the county

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seat of Broome County and is the principal city and cultural center of the Greater Binghamton metropolitan area (also known as the Triple Cities), home to a quarter million people. Binghamton is within easy driving distance to the NY Finger Lakes region (to the west) and the Catskill Mountains (to the east). Located in the heartland of New York State, the Greater Binghamton area is rich with lively cities, and quaint villages. Downtown Binghamton offers a world-class opera company, a symphony orchestra, movie theaters, clubs, incredible restaurants, bars and professional hockey and baseball teams.

Additional information (if applicable): Offers of employment may be contingent upon successful completion of a pre-employment background check and verification of degree(s) and credentials. Please also note that the Deficit Reduction Program for United University Professionals represented faculty and staff is in effect, which impacts paychecks. This, along with other payroll information, can be found on our website <http://www2.binghamton.edu/human-resources/new-employees/new-faculty-staff.html> or by calling Human Resources at 607-777-6625 or 607-777-2129.

The State University of New York and Binghamton University are Equal Opportunity/Affirmative Action Employers.

Application Instructions

Contact Name: Mark E. Rice, Ph.D.

Contact Email: merice@binghamton.edu

Contact Phone: (607) 777-2772

How to apply: Contact information provided is for questions about the position, but not for applications.

Persons interested in this position should apply online. Please submit:

Resume, Cover letter, and Contact information for three professional references.

To apply, follow this link: <http://binghamton.interviewexchange.com/jobofferdetails.jsp?JOBID=54700> and click on the "Apply now" box at the bottom of the page.

,You may add additional files/documents after uploading your resume. After you fill out your contact information, you will be directed to the upload page. Please login to check/edit your profile or to upload additional documents: <http://binghamton.interviewexchange.com/login.jsp>

Application deadline: Open until filled