

## Hanes, Christopher [COUNS]

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**From:** Hanes, Christopher [COUNS]  
**Sent:** Wednesday, October 2, 2019 7:39 PM  
**To:** aucccd-list@aucccd.org  
**Subject:** Iowa State University: Associate Director, Clinical Director position

Hello everyone,

We have opened our search for an Associate Director, Clinical Director. Please see the job description and link below and share with anyone that you feel may be a good fit. Let me know if you have any questions.

Student Counseling Services at Iowa State University, is collaboratively situated within a larger health and wellness unit and receives strong support from administration. Also, Ames Iowa offers a great campus environment and consistently ranks among the top college towns nationally.

[https://isu.wd1.myworkdayjobs.com/IowaStateJobs/job/Ames-IA/Associate-Director--Clinical-Director\\_R877](https://isu.wd1.myworkdayjobs.com/IowaStateJobs/job/Ames-IA/Associate-Director--Clinical-Director_R877)

### Job Description:

The Associate Director, Clinical Director at Student Counseling Services (SCS) within the ISU Division of Student Affairs reports directly to the Director of Student Counseling Services. The Associate Director serves on the SCS Leadership Team under leadership of the SCS Director. Additional SCS staff members include senior staff psychologists, counselors, merit employee support staff members, post-doctoral psychology fellows, psychology doctoral interns, doctoral graduate assistants and doctoral practicum students in counseling psychology.

The Associate Director for SCS carries key administrative responsibilities for the department and functions as the back-up administrator to the Director. As the Director of Clinical Services, this position is fully responsible for the clinical operation of the SCS. In the role of Associate Director, this administrator creates position descriptions, makes hiring decisions, and prepares/delivers annual performance reviews to assigned SCS staff. The Associate Director works closely with the Director of SCS to provide leadership in setting agency policy, allocating resources, planning for future short/long-term needs, and managing the efficient operation of the SCS as a whole. The role of Clinical Director includes setting and updating clinical policy and procedures, providing guidance to clinicians making clinical judgments, creates coverage plan for the center including disposition teams and assigning team leaders each semester, managing assignment of clients, managing a waiting list, chairing the Clinical Committee, providing clinical supervision to staff members prior to their clinical licensure, and overseeing clinical functions of the reception area. The clinical director also provides direct clinical services to students through a variety of modalities depending on needs including individual and group based interventions. The clinical director serves as the Health Insurance Portability and Accountability Act (HIPAA) security and privacy officer for the SCS, maintains regular consultation with University Counsel regarding issues of legal concern, and administers the electronic medical records (EMR) program maintaining a liaison relationship with ISU Information Technology (IT). All activities are made in strict compliance with Iowa law, HIPAA law, and American Psychological Association (APA) professional ethics.

The successful candidate for this position will hold an administrative philosophy that fits well with the culture of the SCS and the current SCS Director, will possess high-level clinical skills in delivering mental health services to a college population, will possess strong administrative skills (e.g., ability to organize, collaborate, and execute effective teamwork), and will possess an ability to collaborate easily with the production of outcome research and program evaluation. The position requires excellent assertiveness, empathy, and

negotiation skills, and the ability to provide leadership in a strong team-oriented system. Other duties as assigned depending on center needs.

*This position serves at the pleasure of university administration and is exempt from certain P&S policies.*

Best,

Chris

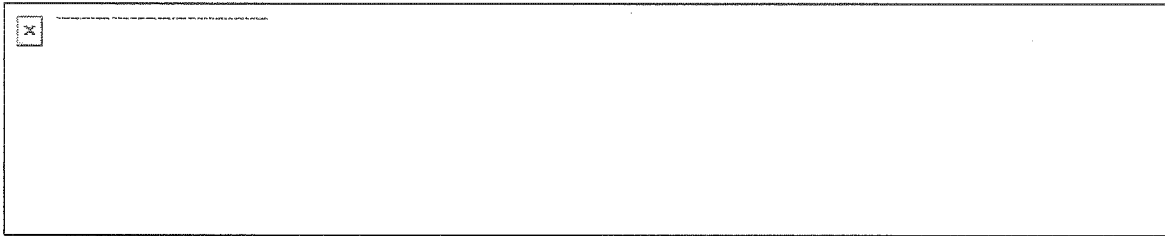
**CHRISTOPHER HANES, PH.D**

*Director & Licensed Psychologist*

*Student Counseling Services*

*Gender Pronouns: he, him, his*

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***SCS offers crisis assessment by walking in to the center during all business hours M-F. Crisis services can also be reached by: Calling: 1-800-273-8255; Texting: "ISU" to: 741741; going to a local ER or calling 911.***

*Use of e-mail is not a secure form of communication; thus, confidentiality cannot be ensured. If you received this e-mail message in error, please immediately notify the sender. Thank you.*