

**UC Davis
Davis, CA**

CAMPUS OMBUDS PROGRAM DIRECTOR

Salary: \$6,375.00-\$14,541.67/MO

Final Filing Date: 03-19-2019

Under the general direction of the Associate Chancellor/Chief of Staff, the Ombuds Director is a designated impartial dispute resolution practitioner whose major function is to provide leadership to the UCD Office of the Ombuds and provide independent, neutral, confidential and informal assistance to constituents of the UCD community, including academic personnel, staff, and students. The Ombuds Director supports both UCD campus and UCD Health in Sacramento. The Ombuds Director is capable of managing the most difficult, complex, or politically sensitive cases. Establishes office operational objectives and work plans, and delegates assignments to subordinates. Implements strategic policies when selecting methods, techniques, and evaluation criteria for obtaining results. Establishes objectives and work plans, and delegates assignments to subordinate managers. Responsible for managing, preparing, administering, and directing resources. Involved in developing, modifying and executing policies that affect immediate operation(s) and may also have campus-wide effect.

Works collaboratively with other campus conflict resolution offices to facilitate the timely and effective resolution of issues and concerns.

Develop an annual report of activities and recommendations for campus leadership's consideration.

Minimum Qualifications:

- Bachelor's degree in psychology, social work, dispute resolution or, organizational development, or equivalent education and experience.
- Minimum five years of experience with handling two-party and group mediations; documented experience in mediating workplace conflicts between individuals and within and between groups
- Knowledge of the appropriate role of the Ombudsperson, International Ombudsman Association (IOA) principles and standards of practice. Subject matter expertise in conflict competence.
- Management experience including personnel and budget administration.
- Completion of the IOA Foundations training or the ability to complete the training within 6 months of hire.
- Experience in developing and conducting educational workshops across an organization in listening, conflict resolution, and related skills.
- Experience in interacting regularly with various levels of academic personnel, staff, and students.

Preferred Qualifications:

- IOA CO-OP certification
- Advanced degree in an appropriate area of specialization, such as (but not limited to) psychology, social work, law, conflict resolution, mediation, or organizational development, or equivalent education and experience
- Experience working in an academic environment and/or healthcare setting.

To view full job description and submit an on-line application visit UC Davis Career Opportunities at

<http://50.73.55.13/counter.php?id=155018>

Requisition number #03023279

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