

# Counselor

**Earliest Start Date**

Immediately

**Salary**

\$3,333.33 - \$3,750.00 per month

**Hours per Week**

40.00 Standard 8:00 AM – 5:00 PM

**Hiring Department**

Student Success

**Required Application Materials**

A resume, letter of Interest, and a list of 3 professional references is required in order to apply. **Please combine all documents into one prior to uploading.**

**Purpose of Position**

Under general supervision, provides professional counseling, outreach programs and related services to currently enrolled UT Tyler students. Provides consultation and training resources to all faculty, staff, and students (including all campuses and on-line only students), and the local community.

**Essential Functions**

- Provide clinical screening, intake, individual and group mental health counseling, and crisis intervention to enrolled UT Tyler students. This may require travel to satellite campuses.
- Contribute to campus wellness through education and training by coordinating, designing and implementing outreach programming on mental, emotional, and other health topics to faculty, staff, and students (including all campuses and on-line only students), and the local community. Build collaborative relationships across departments, divisions, and colleges across campus to provide outreach and activities reducing mental health stigma.
- Consult with faculty, staff, students, CARE Team, mental health professionals, and medical personnel as needed. May provide supervision to graduate or LPC interns.
- Participate in departmental efforts to evaluate and continuously improve service provision.

**Required Qualifications**

- Master's or Doctoral degree in counseling, psychology, social work, or related field.
- One year mental health field experience
- Licensure in the state of Texas at the time of start date. Acceptable licenses: LPC-Intern, LPC, LMFT, LCSW or Licensed Psychologist.

**Preferred Qualifications**

- Experience working in a college or university counseling center.
- Experience developing and delivering psycho-educational presentations and other outreach programs to small and large groups of people.
- Experience providing single session/brief therapy.

**Knowledge, Skills, and Abilities**

Knowledge of culturally informed services, recognizing unique needs of diverse communities. Knowledge of the principles, theories, and practices of contemporary personal counseling methods; knowledge of and adherence to current professional and ethical stands; knowledge of mental health issues, including, but not limited to anxiety, substance abuse, depression, sexual assault, stress management, suicide, and eating disorders; knowledge of community social services resources; knowledge of program planning, implementation, and evaluation.

Skilled in public speaking and presenting information in a professional manner, must be able to relate to college students.

Ability to assess and effectively treat mental health and related disorders. Ability to recognize and respond to unique needs of diverse communities and provide culturally informed services. Ability to be flexible due to frequent shifting of priorities and management of crisis or urgent situation. Ability to work in harmony with administrative staff, professional staff, and campus community.

**Working Conditions**

May work around standard office conditions

**Additional Information**

Center is moving toward a stepped-care model with a focus on providing short-term counseling for 80% of clinical services.

The retirement plan for this position is Teacher Retirement System of Texas (TRS), subject to the position being at least 20 hours per week and at least 135 days in length.

**EEO/AA Statement**

The University of Texas at Tyler is an Equal Employment Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity, status as a protected veteran, among other things, or status as a qualified individual with a disability. Women, minorities, protected veterans, and individuals with disabilities are encouraged to apply.

To apply, go to:

[www.uttyler.edu/human-resources/prospective-employees/](http://www.uttyler.edu/human-resources/prospective-employees/)